



15959 NW 15th Avenue, Miami, FL 33169
Phone: 305-751-1234 Fax: 305-751-1298



NON-OFFICIAL CONTRACTOR

For Exhibitors intending to use its own labor or contract for such services separately from EXPO, please read the following restrictions, requirements, and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. **NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming EXPO Convention Contractors, Inc., Reed Exhibitions, City of Miami Beach and Spectra as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction.**

Insurance minimum limits/requirements are: (a) Commercial liability insurance, on an occurrence form, in the amount of One Million (\$1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors.

(b) Automobile liability insurance in the amount of One Million (\$1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards.

(c) Workers' compensation and employer's liability coverage as required by Florida Statue.

NOTE: Complete this form only if your company is using a Service Contractor other than EXPO Convention Contractors, Inc. to unpack, erect, assemble, dismantle or pack your display. **The local union claims jurisdiction over the erection, dismantling, repair and building of all exhibits.**

PLEASE COMPLETE:

_____ will indemnify and hold harmless EXPO Convention Contractors, Inc. from and against any
(Exhibiting Company Name) bodily injury or property damage liability claims, judgments, damages, costs or expense,
including reasonable attorney fees, arising out of or occasioned by the operations performed by
_____ except for occurrences or accidents caused by the sole negligence of EXPO Convention
(EAC Company Name) Contractors, Inc., or for occurrences or accidents by any other party.

Exhibiting Company Name: _____ Booth # _____

Address: _____

City: _____ State _____ Zip _____

Telephone: _____ Fax: _____

Authorized on-site representative _____ Cell Phone: _____
(Please Print)

Name of Service Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Telephone: _____

Email Address: _____ On-Site Supervisor _____

On-Site Cell Phone: _____

Return this form, along with Certificate of Insurance, and name and address of the employee/s who are working in your booth by **AUGUST 25, 2021** to EXPO, the Official Decorating Contractor:

EXPO CONVENTION CONTRACTORS, INC.
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info@expocci.com