



**AUTHORIZATION REQUEST  
OUTSIDE SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION**

Centerplate has exclusive food and beverage distribution rights within the Miami Beach Convention Center. Exposition sponsoring organizations and/or their exhibitors may distribute sample food and/or beverage products ONLY upon Written Authorization.

**GENERAL CONDITION:**

A. Only exhibitors who manufacture, produce or distribute with booths in the trade show exhibit hall may give away sample portions of their products and must be show related. No food or beverage may be sampled or given away outside of the exhibit hall or inside any meeting rooms of the Miami Beach Convention Center. Items are to be used as samples only, no cash sales are permitted.

All approved items limited to SAMPLE SIZE.

1. Beverage limited to maximum of 3oz container.
2. Food items limited to maximum of 2oz portion.

B. Food and/or beverage items used as traffic promoters (i.e. food, coffee, sodas, ice cream, etc.) must be purchased from Centerplate at the Miami Beach Convention Center.

C. FLORIDA STATE LAW PROHIBITS ANYONE OTHER THAN THE ALCOHOL LICENSE HOLDER TO DISTRIBUTE OR BRING INTO THE LICENSED ESTABLISHMENT (MIAMI BEACH CONVENTION CENTER) ANY ALCOHOLIC BEVERAGES FOR THE PURPOSE OF TRAFFIC PROMOTION. ALL ALCOHOLIC BEVERAGES MUST BE PURCHASED FROM THE ALCOHOLIC BEVERAGE LICENSE HOLDER.

D. Standard fees for storage, handling, delivery, etc. will be charged where applicable.

E. A Certificate of Liability Insurance naming Centerplate, Spectra, The Miami Beach Convention Center and the City of Miami Beach must accompany your Sample Food and/or Beverage Request Form ten (10) business days prior to the event start date. Requests received by Centerplate after the ten (10) day period will not be considered for approval. YOUR COMPANY'S NAME AS CONTRACTED WITH CENTERPLATE, SPECTRA, The MIAMI BEACH CONVENTION CENTER & CITY OF MIAMI BEACH MUST APPEAR ON THE CERTIFICATE OF INSURANCE. Please request a COI for acceptable format.

F. Waiver of Liability, Assumption of Risk and Indemnity Agreement  
Waiver: In consideration of being permitted to participate at the Miami Beach Convention Center in a supervisory capacity, the sampling as detailed on authorization request, the undersigned, heirs and personal representatives or assigns, do hereby release, waive, discharge and covenant not to sue Centerplate, Spectra and the City of Miami Beach, their officers, employees and agents from any and all claims resulting from personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in

\_\_\_\_\_  
(Show name)

Signature of Approval: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_





**AUTHORIZATION REQUEST  
SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION**

Please complete this entire form and return with Certificate of Liability Insurance to:  
Centerplate Email: [Maria.Linkous@Centerplate.com](mailto:Maria.Linkous@Centerplate.com)

**PLEASE COMPLETE ALL INFORMATION.**

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**COMPANY INFORMATION**

Name of the Event \_\_\_\_\_ Booth Number: \_\_\_\_\_

Company Name \_\_\_\_\_ Tel: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Person \_\_\_\_\_ Cell Number \_\_\_\_\_

Email: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**PRODUCT DETAILS**

Product(s) you wish to dispense: \_\_\_\_\_

Size of portion to be dispensed: \_\_\_\_\_

Proposed method of dispensing: \_\_\_\_\_

Reason for offering samples: \_\_\_\_\_





**COMPLETE ONLY IF SERVICES ARE REQUIRED OR NEEDED TO BE PROVIDED BY CENTERPLATE:**

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**STORAGE**

Storage needs: Yes\_\_\_ No\_\_\_

Type of storage: Freezer\_\_\_ Refrigeration\_\_\_ Dry\_\_\_ Other \_\_\_\_\_

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**DELIVERY**

**All products must be delivered to centerplate loading dock #1  
1901 Convention Center Drive (located in the Northwest corner of the Miami Beach Convention Center)**

Total cubic feet of items being shipped: \_\_\_\_\_

Name of company delivering product: \_\_\_\_\_

First and last date of storage: \_\_\_\_\_

Time of product delivery to booth each day: \_\_\_\_\_

Amount of product to be delivered each day: \_\_\_\_\_

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**APPLICABLE FEES**

Handling/Receiving	\$250.00+ per service
Storage	\$250.00+ per pallet per day
Delivery Charge	\$50.00+ per delivery.
Ice	\$12.50+ per 25 lb. bag. There will be a \$25.00+ delivery charge for orders under \$75

**NOTE:** + = 9% Miami Beach Sales Tax. (Applies to all charges)

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For additional information on services available, please email [Maria.Linkous@Centerplate.com](mailto:Maria.Linkous@Centerplate.com)



1901 Convention Center Drive. Miami Beach, FL 33139  
miamibeachconvention.com